



Laker Energy Products Ltd. is a leading supplier of precision-machined components to the domestic and international nuclear industry. We specialize in the manufacture of fuel channel and feeder components, tooling and fuelling machine spares.

As a team member, you create outstanding value for our customers, by producing quality products under tight deadlines. At Laker Energy we recognize that employees are our greatest asset and work to create an environment that provides exciting and challenging work and an opportunity to develop and grow within the organization.

Laker is currently looking for a **Production Master Scheduler** to join our team

Position Overview:

Responsible to ensure medium and long term forecast, demand and production plans are scheduled on-time and at the correct configuration.

Responsibilities and Accountabilities:

- Schedule and lead weekly production scheduling meetings to ensure projects are on schedule.
- In coordination with the Master Scheduling and Planning Manager, build recovery plans as required.
- Work with Program & Department Managers to create or re-align the production plans to meet production and sales forecast.
- Provide accurate and timely lead time quotes to sales and program management based on current available capacity.
- Coordinates with operational needs to prioritize and manage production backlog.
- Run MRP on a weekly basis, validating that the purchase and planned orders are aligned to the demand.
- Build the level loaded Master Production Schedule (MPS) and conduct feasibility studies as required.
- Define and manage the parameters of the production plan (labor and equipment) to meet customer requirements including cellular organization, the size of lots, work centers, inventory policy execution.
- Build, analyze and release weekly KPI's for work center earned hours, efficiency, NCR's, 1st time throughput, variance analysis, project monitoring and control etc, and communicate to various stakeholders.
- Monitor inventory through our stores department, ensuring inventory accuracy and release of material components to manufacturing and assembly.
- Identify opportunities to improve the operating system from project initiation to closure, part reception to delivery.
- Responsible for developing reporting tools for demand vs forecast.
- Participate in configuration change board and ensure the incorporation point for the new Bill of Material is incorporated at the correct date and serial number.
- Work with the management team to drive continuous improvement through our operating systems

Administration:

- Responsible for employee relations which includes, but is not limited to, hiring, work direction, mentoring, coaching, disciplining and the identification of training needs for employees.
- Manage and mentor employees. This includes setting performance targets and establishing goals each year with employees and conducting performance reviews as required by company policy.
- Ensure site compliance to all labour, human rights, safety, and environmental regulations.

- Ensures that all employees are suitably trained/qualified/licensed for the various tasks and jobs they must complete.
- Responsible for reporting any personal workplace injuries to the direct Manager immediately and completing accident reports for injuries reported by your direct reports as per Laker's Accident Reporting policy.
- Responsible for addressing safety concerns and hazards raised by direct reports with the support of the HR Manager.
- Maintains an acceptable level of performance by following established policies and procedures, and participating in continuous improvement efforts by supporting and implementing new ideas.
- Sets a positive example by maintaining a respectful attitude, cooperating with co-workers, management, internal and external customers
- Is a productive team member and helps to meet established departmental and Company goals.
- Wears appropriate personal protective equipment in required areas.
- Report to work for regularly scheduled shifts on time and ready to work.
- Follow all company policies and health and safety procedures.
- Effectively gives and receives feedback; willingly asks questions and seeks direction, as needed.
- Willingly accepts responsibility of sharing skills and knowledge with other employees.
- Perform all other duties as may be assigned from time to time.

Qualifications:

- Post Secondary education in Supply Chain or equivalent experience and education.
- APIC's certified as asset.
- Minimum of 5 years working in manufacturing environment in a scheduling capacity.
- Experience working in nuclear energy or aerospace environments preferred.
- Proficiency in the use of Microsoft Suite and MRP enterprise systems required
- Demonstrated experience in improving manufacturing information systems.
- Strong communication skills, both written and verbal, in the English language.
- Strong leadership abilities to plan and organize to meet production and operational objectives.
- Able to work with little or no supervision.

Interested applicants should forward their resume to careers@lakerenergy.com

Accommodation is available in all aspects of the recruitment process. If accommodation is required applicants should make this known in advance.

We thank all who apply however only those selected for an interview will be contacted

For more information please visit our website at www.lakerenergy.com