Laker Energy Products Ltd. is a rapidly growing and leading supplier of precision-machined components to the domestic and global nuclear industry. We specialize in the manufacturing of fuel channel and feeder components, tooling and fuelling machine spares.

As a team member, you create outstanding value for our customers, by producing quality products under tight deadlines. At Laker Energy we recognize that employees are our greatest asset and work to create an environment that provides exciting and challenging work and an opportunity to develop and grow within the organization.

Laker Energy is currently looking for an **IT Specialist** to join our team.

Position Overview:

As an experienced IT Specialist, you will be responsible to create, manage and lead the company's IT program. This position will require strong, in-depth, knowledge and experience with Visual ERP as Laker transitions to implementing this newly purchased software. Other skills and abilities required would be the creation and execution of IT policies and procedures, general IT support activities, installation and support of network servers, direct involvement in ERP implementation and maintenance, and staying up-to-date in the ever-changing world of technology.

Responsibilities and Accountabilities:

- Develop the IT program and manage independently
- Project Lead for implementation of new Visual ERP system
- Perform in-office troubleshooting of hardware and software issues
- Monitor in coming service requests to ensure timely resolution of issues
- Upgrade existing hardware with new parts to increase performance
- Patch vulnerabilities across servers and workstations as they appear
- Manage security, data integrity, gather and document user requirements and prepare system technical documentation
- Access software updates, drivers, knowledge bases, and FAQ resources on the Internet/Intranet to aid in problem resolution
- Perform hands-on fixes at the desktop level - installing and upgrading software and hardware, implementing file backups and configuring systems and applications
- Support commonly used devices such as laptops, mobile phones, tablets, boardroom AV/presentation equipment.
- Support innovation through the execution of Business Requirements and Project related tasks and activities including testing, installation, configuration and software application support
- Work on upcoming IT projects and provide ad hoc IT/Technical support as needed

Qualifications:
- College Diploma or Degree in Information Technology, Computer Science or related field with a minimum of 5 years of experience in an IT support role
- Excellent understanding of IT best practices
- Proficiency with Windows, Microsoft Outlook, Microsoft Office Suite, desktop computer operating systems and utilities
- Experience in the implementation of ERP systems

- Advanced understanding of operating systems, business applications, printing/scanning systems and network systems
- Advanced technical ability to install, configure, troubleshoot and maintain computer hardware (mobile devices, computers, tablets, printers/scanners) and software
- Demonstrated experience in the development, testing, implementation, integration, maintenance and support of in-house developed applications
- Excellent verbal and written communication skills
- Ability to multi-task and work under tight deadlines

Interested applicants should forward their resume to careers@lakerenergy.com

Accommodation is available in all aspects of the recruitment process. If accommodation is required applicants should make this known in advance.

We thank all who apply however only those selected for an interview will be contacted

For more information please visit our website at www.lakerenergy.com